

## FACTSHEET ON WSG'S CAREER CONVERSION PROGRAMMES

Workforce Singapore's **Career Conversion Programmes (CCPs)** help employers broaden their talent pool by reskilling mid-career new hires or existing employees into growth job roles with good longer-term prospects with salary support of up to 90%.

### 1) **CCP Modes:**

- a) **Place-and-Train:** Company hires jobseeker and puts the individual through on-the-job training (OJT) or industry-recognised training to take on a new growth job role.
- b) **Attach-and-Train:** Company acts as host employer to provide jobseeker with training and work attachments, in growth jobs roles where there are good prospects for placement.
- c) **Job Redesign (JR) Reskilling:** Company sends an existing employee for reskilling, to take on growth job roles aligned to industry Transformation Maps (ITMs)/Jobs Transformation Maps (JTM)s).

Growth jobs roles are emerging or good job opportunities with long-term prospects for progression, identified in each sector in response to how the industry is expected to transform over time.

The types of training that mid-career individuals would undergo through the CCPs are broadly summarised in Table 1 below.

*Table 1: Types of CCP Training*

<b>Job Role Conversion</b>	<b>Broad Types of CCP Training</b>	<b>CCP Duration</b>
New job role in a different sector	<ul style="list-style-type: none"> <li>– Structured On-the-Job-Training (OJT)</li> <li>– External Training</li> </ul>	Typically ranges from 3 months to 6 months, depending on the programme and job requirements
Different job role within sector		
Different or redesigned job role within same company (JR-Reskilling CCPs only)		

## 2) Coverage of CCPs

WSG currently offers CCPs in around 30 sectors to help mid-career jobseekers or existing employees reskill and take on new job roles with good prospects and opportunities for progression. They are developed in close collaboration with the relevant stakeholders such as Sectoral Agencies and Industry Partners.

The CCPs support reskilling in growth job roles aligned with the sectoral development and trends identified within the Industry Transformation Maps (ITMs) and Jobs Transformation Maps (JTM). New CCPs will also be introduced over time through our continued collaboration with our industry partners.

## 3) Benefits of CCPs

- Facilitate recruitment of career switchers to meet employers' manpower needs
- Help mid-career individuals to reskill and take on new job roles
- Leverage structured industry-recognised training
- Reskill existing employees to take on new growth job roles aligned with Industry Transformation Maps/Jobs Transformation Maps
- Tap on Government funding through Salary Support / Training Allowance

## 4) Funding Support

### Place-and-Train CCPs and JR-Reskilling CCPs

- WSG funding support will be provided to **Employers**.
- Employers will co-fund the remaining salary.

*Table 2: Funding Rates for Place-and-Train CCPs / JR-Reskilling CCPs*

<b>WSG's Funding to Employers</b>	<b>Standard Rate</b> (SCs/PRs below age of 40)	<b>Enhanced Rate</b>
<b>Salary Support*</b>	<b>Up to 70% of Monthly Salary for CCP training duration</b> <i>(capped at \$5,000 per month)</i>	<b>Up to 90% of Monthly Salary for CCP training duration</b> <i>(capped at \$7,500 per month)</i>  For Long-term Unemployed <sup>1</sup> Singapore Citizen (SC)/ Permanent Resident (PR) trainees Or Mature <sup>2</sup> SC/PR trainees

<sup>1</sup> Long-term Unemployed (LTU) is defined as being unemployed and actively seeking employment for six months or more.

<sup>2</sup> Mature trainee is defined as being aged 40 and above.

*\* For selected CCPs where facilitated/structured training is required for individuals to undergo career conversion, course fee subsidy of 70% will be provided. Where applicable, employers can receive a 20% course fee subsidy top-up from SSG’s SkillsFuture Mid-Career Enhanced Subsidy for mature SCs, or a 20% course fee subsidy top-up from SSG’s Enhanced Training Support for SMEs for SME-sponsored SC/PR employees.*

**Attach-and-Train CCPs**

- a. WSG funding support will be provided to **Trainees**.
- b. Hosting Employers will co-fund at least an additional 10% of prevailing salary

Table 3: Funding Rates for Attach-and-Train CCPs

<b>WSG’s Funding to Trainees</b>	<b>Standard Rate</b> (SCs below age of 40/ PRs)	<b>Enhanced Rate</b> (SCs aged 40 and above)
<b>Training Allowance*</b>	<p><b><u>WSG’s funding for AnT training duration</u></b> Between 50 - 70% of Prevailing Salary# (capped at \$5,000 per month)</p> <p><b><u>Co-funding by hosting employer</u></b> At least an additional 10% of Prevailing Salary#</p>	

*\* For selected CCPs where facilitated/structured training is required for individuals to undergo career conversion, course fee subsidy of 70% will be provided. Where applicable, employers can receive a 20% course fee subsidy top-up from SSG’s SkillsFuture Mid-Career Enhanced Subsidy for mature SCs.*

*#Based on jobs the trainee is being prepared for, to be determined by WSG for each Attach-and-Train CCP*

**5) Eligibility Criteria**

Interested mid-career individuals and companies will need to meet the following criteria:

**Mid-career individuals:**

- Singapore Citizen or Permanent Resident
- Minimum 21 years old

- Graduated, or completed National Service, for at least 2 years<sup>3</sup>
- Career conversion is required –
  - a) New Hire: New job role trained for under the CCP should be substantially different from previous job role(s),<sup>4</sup>
  - b) Existing Employee: New job role should be growth job roles identified under the Industry Transformation Maps (ITMs)/Jobs Transformation Map (JTMs)

Beyond the general eligibility criteria, there may be other course-specific entry criteria and employer-specific shortlisting process may apply for different CCPs. In general, individuals applying for CCPs should also not be shareholders, immediate ex-employees of the company or related entities, or be related to shareholders of the hiring company. Please refer to the FAQs for more details on these exclusions.

### **Companies:**

#### ***Place-and-Train / Job Redesign (JR) Reskilling:***

The participating company must fulfil the following criteria:

- Registered or incorporated in Singapore
- Must be able to offer an employment contract<sup>5</sup> on permanent terms or on contract terms that are no less than one (1) year, directly related to the job which the CCP is for, with remuneration that is commensurate with the market rate
- Commit to the CCP training arrangements for the mid-career individuals that they have selected
- Be committed to work with WSG or its appointed partner on the necessary administrative matters related to the programmes

#### ***Attach-and-Train:***

Hosting employers will need to meet the following criteria:

- Registered or incorporated in Singapore
- Offer full-time attachment positions directly relevant to identified Attach-and-Train CCP job occupations
- Commit to Attach-and-Train CCP training arrangements

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<sup>3</sup> This will be counted from the date of graduation from latest qualification, or date of completion of national service, whichever is later.

<sup>4</sup> CCPs are geared towards helping mid-career individuals acquire skills to change careers. Hence, there is a requirement for career conversion when mid-career individuals undergo a CCP. However, individuals who have a continuous employment gap of at least 2 years prior to CCP commencement will be allowed to apply for CCP job roles similar to their previous jobs.

<sup>5</sup> With effect from 1 April 2025, participating companies in CCPs may offer either full-time or flexi-load working arrangements (e.g. part-time employment) and qualify for CCP support.



- Be committed to work with WSG or its appointed partner on programme administrative requirements

## **7) How to Apply?**

Interested individuals and employers can explore the various CCPs available and register for them at the WSG website.